



CAMPBELLFORD

MEMORIAL HOSPITAL

COMPASSION LEARNING & INNOVATION EXCELLENCE ACCOUNTABILITY RESPECT

Pharmacy Technician – Casual

N25-01

Primary Duties

- Distributes medications throughout the hospital
- Maintains the computerized drug inventory system, including acquisition of medications, monitoring of contracts, monitoring of expiry dates and proper disposal
- Maintains computerized patient medication profile system
- Pre-packages and labels medications per a unit dose drug distribution system
- Ensures controlled, safe and secure storage of medications
- Record keeping in accordance with Hospital policies and standards of professional practice
- Completes non-sterile manufacturing of pharmaceutical products
- Acts as a liaison, within scope of practice, for nursing and medical staff by providing a variety of medical references to access information when required
- Other related duties as assigned

Education & Experience

- Completion of a Pharmacy Technician program from an accredited institution
- Registration with the Ontario College of Pharmacists as a Registered Pharmacy Technician (RPhT)
- Experience in a hospital pharmacy is an asset

Skills & Abilities

- Ability to work to full scope of practice as a Pharmacy Technician
- Strong verbal and written communication skills, including good interpersonal skills
- Must be able to follow oral and written instructions with accuracy, precision and dependability
- Working knowledge of computers, pharmacy software programs, and health records databases
- Ability to distinguish routine functions from those requiring professional judgment, referring appropriate inquiries and issues to the pharmacist
- Ability to use a variety of medical references to access information relevant to nursing inquiries, within scope of practice
- Ability to work accurately and efficiently in a fast-paced environment using excellent organizational and time management skills to prioritize duties
- Ability to work independently and in a group as a team member
- Ability to adapt to a changing work environment
- Understanding of ethical behaviours and confidentiality requirements in a health care institution

How to Apply: Email your resume and cover letter to Human Resources Advisor emacpherson@cmh.ca with the job title and competition number **N25-01** in the subject line.